

**Minutes Te Kamo Community Inc. meeting held at Clark Road Chapel
Wednesday 9 September 2026 at 5.30pm.**

Present:

Committee: Charm Hauraki, Glen Brooke-Anderson, Ruth Marsh, Keith McIntyre, Sue Fountain, John Nuttall, Marie Olsen

Police: Westie (Grant West-Hill)

Councilors: Marie Olsen (present as committee member), Brad Flower, Crichton Christie

Guests: Jacqui Metcalfe, Liliana Stefura, Fiona Green, Shane & Joanna Verryt

Apologies: Scotty Delemare

Moved that apologies be accepted: Ruth

Seconded: Charm

Minutes: August 2026

Moved as true and accurate record with spelling correction to Delemare and Liliana

Stefura: Charm

Seconded: Glen

Carried

Matters Arising	Action Required
To be covered within agenda.	
Chair's Report i. Now included in Charm's other reports.	
Council Report (Crichton & Brad) i. Still deeply involved with all the reforms going requested by Central government. ii. Helena Bay slip repair has been massive - \$26M with 72% subsidy from central government so WDC is \$8M in a hole. Intend to have road open by Labour weekend. iii. Strong pressure to reduce costs across all of WDC iv. Council funds to communities (Community Fund) will be reduced. Processes will be improved and there will be restrictions on who can apply but should not affect TeKCi. v. Capital expenditure will also be reduced. Remedial work will still take place on Three Mile Bush Road & Pipiwai. vi. Next month WDC should hear about local government reform. To be implemented 2028. Moved council report be accepted: Ruth Seconded: Keith	
Police Report (Westie) i. Unfortunately, Books Bikes & Beyond is in a bit of a CCTV blind spot so the people who broke into the shop have not yet been apprehended. ii. Everything else tracking along as usual.	
Treasurer's Report (Keith) Keith emailed his written report to the committee. i. Closing bank balances on 31 August 2026:	

Business account \$9,603.30 Project call account \$15,953.34 On call account \$18,196.72 CCTV account \$0,000.00 Term deposit \$20,000.00 Total = <u>\$59,753.36</u> Petty Cash \$6.00 ii. Accounts receivable (owed to TeKCi): GST refund \$685.05 Connect advertisers \$5,175.00 (incl GST) iii. Accounts payable (owed by TeKCi): Xero \$30.19 JOP \$1035.00 iv. Other payments to make: Ruth refund \$670.72 Charm's invoice \$2425.00 v. Tagged Funds Received/spent/balance: Co-ordinator \$26,250 \$10,430.26 \$15,819.74 CCTV Cameras \$6,000.00 Spring Clean \$5,600.00 vi. Income received in advance Received/spent/balance: NRC Connect advance advertising \$1,000.00 \$250.00 \$750.00 Northland Health \$1,800.00 \$900.00 \$900.00 vii. TeKCi membership 20. Ruth commented that we need to up our membership. Rebecca commented that TeKCi used to send out proforma invoices and would send the information through. Keith moved that the Treasurer's report be accepted, and all invoices be approved and paid.) Seconded: John Carried Note Charm abstained from voting due to conflict of interest.	Charm requested a line item uncommitted (available) funds which Keith agreed to action Sue offered to chase up membership in her village. Charm to give her hard copy of membership forms.
Coordinator's Report (Charm) i. Charm emailed her report to the committee and is taken as read. ii. Funding is much more difficult to secure now. In addition to fewer funds there are many restructures. iii. John moved that TeKCi apply to DIA/lotteries for Charm's fees. Seconded Ruth Carried	
General Business	
1. Te Kamo Connect (Charm) i. Spring Issue is being delivered but there is an issue with Reach, again. Charm proposes that we develop a team of people capable of delivering Connect so that we can do away with Reach.	Charm has started the process by advertising for volunteers in this Spring issue.

ii. Margie has requested her rate be increased to \$50 per hour. Charm moved that this be approved. Seconded Ruth Carried iii. Need to decide on the theme for the next couple of issues. Accessibility was suggested as a possible theme.	
2. Community Café meeting i. Next meeting Friday 25th September 9.30-11.00am at Books Bikes & Beyond. Wendy (WDC) will talk about curbside recycling.	
3. WDC Community Group Forum i. Charm informed us of a new forum being established by WDC to improve communication between WDC and various community groups. ii. First meeting will be in November with probably quarterly meeting. Important for TeKCi to be part of this especially as local government structure changes.	Charm will attend first meeting, but it doesn't have to be Charm. Any committee member could attend.
4. Spring Clean (Charm & Ruth) i. If we receive no more funding Spring Clean will include: rubbish clean up with F.O.R.C.E; mural on Soda wall; noticeboard; trap giveaway & various gardens. ii. There will be two gardening teams with Glen & Ruth. iii. Scotty says Clark Road Chapel will do the WOF garden on Saturday 19th. iv. All on track – see you on Sunday 20th 9.00am at the north end of the car park.	
5. LTP Submission i. Charm has been approached by Johnathan Jarman (former Public Health professional) about water fountains in Te Kamo. She asked if the committee supported this idea. Yes. Brad said the WDC staff to contact for information is Sarah Snowden (Parks & rec) and Bronwyn. ii. Charm said she has also been in touch with Grant Alsop (WDC) regarding rubbish bins and he has four bins for Te Kamo currently being fabricated and should be ready in a couple of months. We can meet with him to agree on locations.	
6. Other Business i. Comments from Fiona Fiona advised that she has read recent TeKCi minutes and the TeKCi Plan, which she is happy. She raised questions about the approval and signing of bank transactions. She was advised of current signatories and informed that all payments are approved by the committee. Fiona also raised concerns regarding openness and inclusion within TeKCi but could not provide examples of where she felt these were lacking. The discussion became	

increasingly heated and, as it was no longer possible to continue the meeting constructively, the chair brought the meeting to a close.	
---	--

There being no further business, the meeting closed at 6.42 pm.

Next Committee meeting is on 14 October at Clark Road Chapel