

**Minutes Kamo Community Inc. special meeting held at Kamo High School Library
Wednesday 11 September 2024 at 6.00pm.**

Present:

Committee: David, Ruth, Keith, Victor, John N, Glen, Alison, Scotty
 Coordinator: Charm Hauraki
 Police: Adam
 Councillors: Gavin
 Visitors: Nil

Apologies:

Michele, Deb Harding
 Moved apologies be accepted: Ruth Seconded: David
 Carried

Minutes:

August 2024
 Moved as true and accurate: Ruth Seconded: Keith
 Carried

Matters Arising	Action Required
Will be covered in Agenda items.	
<p>Chair’s Report (David) As circulated by email. Moved that chair’s report be accepted: David Seconded: Ruth</p>	<p>Follow up offer of mural on red wall opposite Liquorland. Charm to talk to Creative Northland around getting artists involved</p>
<p>Council Report (Gavin)</p> <ul style="list-style-type: none"> i. KCi application to WDC for funding for Charm’s position will go to committee next week. ii. Springs Flat round about is still progressing. iii. Several Lockey Bock bicycle locks are now in place. Gavin to check whether one is proposed for Te Kamo. 	
<p>Treasurer’s Report (Keith)</p> <ul style="list-style-type: none"> i. Keith submitted a written report. ii. Bank balances: Business account \$15,231.60 Project Account \$2,161.84 Online call account \$25,032.00 Total = \$42,425.44 iii. Accounts outstanding as of 31 July \$942.00. An overpayment has been made by Morris & Morris. This was possibly an accounting ledger error by Rebecca, but it is still being investigated. 	

<ul style="list-style-type: none"> iv. So far we have 10 subs paid. David identified in Chair’s report that a pro-forma invoice will be sent to all previous members and we will be more proactive to increase membership. v. Ruth requested that we have a report next meeting on what KCi has funded over the last two years out of KCi funds. vi. Keith moved that: the Treasurer’s report be received as accurate and that the following invoices be paid: Citycare for installation of picnic table = \$1350.01 Charm (2-month invoice) = \$2670.00 Reimbursement to Charm for gift = \$100.00 Seconded: Scotty Carried 	<p>David & Keith to follow up on KCi membership</p>
<p>Police Report (Adam)</p> <ul style="list-style-type: none"> i. There has been a recent spike in crime. ii. The local security cameras have proved their value in tracking offenders. iii. Police have been super busy and a few officers are on holiday soon so we’ll see fewer around for a while. 	
<p>1. Connect Update (David)</p> <ul style="list-style-type: none"> i. We will move into committee to discuss Te Kamo Connect contract. 	
<p>2. Project Updates (Charm)</p> <ul style="list-style-type: none"> i. Charm sent a comprehensive written report by email. Discussion follows her report. ii. <u>Te Kamo Community Spring Cleanup.</u> <ul style="list-style-type: none"> ▪ The Plan is coming together for this Sunday to prep in front of Hammer Hardware, next Saturday to place the planters and fill them, and next Sunday the full-on day. ▪ We have great support from local businesses and many volunteers. ▪ Funding. We did not receive funds from Grassroots Trust but we will continue because we have so much support from community. So, we need to decide how much we can spend. ▪ Plants. We’ve had several quotes for plants and Ruth has done additional research. Ruth proposes that we need about \$800 for plants. Bin Inn offered \$200 and Ruth has offered \$100. Ruth moved that KCi contribute \$500 for plants. Seconded John Carried ▪ Waterblasting. David moved that we approve payment for 5 hours waterblasting subject to availability and hourly rate. Seconded: Ruth Carried Charm to contact Washrite to ask their involvement following Alison’s recommendation. iii. <u>CCTV Cameras</u> (See Charm’s notes for more info) <ul style="list-style-type: none"> ▪ We are in the final year of maintenance with Proceeds of Crime Fund which has been released to WDC. 	<p>Charm to contact Washrite</p>

- Ownership of the cameras is still questionable and Ministry of Justice has a say in this matter.
- KCi currently has no say in maintenance or ownership.
- The Police are keen to ensure the cameras are in good shape by the end of this year.
- Te Kamo Police are keen to join the VGrid system at a one-off cost of \$1,900 + GST) but are unsure whether this will be funded under the current maintenance system. We considered joining with Hikurangi for better leverage but decided it's better to remain independent.
- The key question is whether KCi supports joining VGrid. David moved that Te Kamo Police obtain the VGrid system (VGrid Gateway Pro) at a one-off cost of \$1,900 + GST funded by the Proceeds of Crime Fund and if not by POC then by KCi. Seconded: John Carried
- We currently have 32 cameras in Te Kamo (including 2 licence plate recognition cameras and 2 moveable cameras). They are still under warranty for another 18 months.

Charm to draft a letter to the police giving KCi support, signed by David

iv. Funding

- We have now run out of funds for Charm but we have an application to WDC for \$9,900, one to Grassroots Trust for \$9,900, and one to Oxford Sports Trust if Grassroots is unsuccessful. WDC & Grassroots cover 6 months (5 months + Christmas break), Oxford Trust 2 months only. We need a resolution to apply again to Grassroots this current round, in case all these applications are unsuccessful.
- *Kamo Community Inc resolves to apply to Grassroots Trust for a grant to cover five months of the contract fee for the community coordinator amounting to \$9,900.00.*
Moved: Charm Seconded: Scotty
The motion was put to the committee and carried

v. Te Kamo Community Plan

- We need to decide which are our priority projects for the next year. This is our current list of projects:

Underway

- Website & Social Media updates & maintenance
- Pest/Predator free Te Kamo
- Graffiti Removal

Annual - Ongoing

- CCTV Camera Handover/Funding/Maintenance
- Te Kamo Connect
- Te Kamo Clean Up Event 2025
- Funding Applications

Short Term

- 2nd Table installation (donated by WDC) – Fundraising & Location
- Painting Duracrete Planters
- Liquorland Mural

<ul style="list-style-type: none"> • Follow up Clean up in Sports Park, under the trees and by the river <p>Long Term</p> <ul style="list-style-type: none"> • Traffic management, parking, pedestrian safety & walkability • Follow up with Louis Rattray re: consultation about developing the Sports park • Welcome to Te Kamo Signs <p>It was agreed that this is a long list but we'll continue with them all.</p>	
<p>3. David moved that we move into Committee to discuss the contract for Te Kamo Connect</p> <ul style="list-style-type: none"> ▪ David moved that we move out of Committee Seconded by John Carried ▪ In Committee we discussed the current and future contract with The Publishers including the Look, Feel and Content of future editions of Te Kamo Connect. ▪ It was agreed that we reimburse The Publishers for the extra hours spent preparing the 32 page Spring Edition. ▪ Direction was given to David to negotiate a future contract which would include a sliding scale of payment depending on the number of pages in the edition. ▪ Contract discussions would include a requirement that we (KCi) sit with the Publishers and plan a year ahead with a focus on the look and feel and themes for future editions; and confirmation that KCi Committee would have editorial control. 	
<p>4. John Nuttal is away until 15 November.</p>	

There being no further business, the meeting closed at 7.47pm.

Next Meeting 9 October at 6.00pm at Te Kamo High School.